

From: **Martin, August** <August.Martin@ed.gov>

Date: Thu, May 12, 2016 at 4:53 PM

Subject: Six Month Performance Report

To:

Hello AIVRS Directors,

Please find attached to this email the letter requesting the six-month performance report.

If you are in your first year of your new grant (H250K1500**), then you are required to submit a six-month performance report that covers the dates of 10/01/2015 to 03/31/2016.

The attached letter provides you with the information you need to register in the MIS system and with a description of the documentation you need to submit a complete six-month performance report. If you have any questions regarding the content of the report, please contact your ED Program Contact (Sonja or August). Any technical questions about the MIS website should be directed to RSAMIS.Technical.Support@ed.gov.

Please also note that you may not have access to the MIS reporting form until tomorrow afternoon or by Monday at the latest. We will work to get you access as soon as possible. Gunal'cheesh (thank you)!

Sincerely,

August Martin, VR Program Specialist

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