

TVR IPE

Tribal Vocational Rehabilitation
Individualized Plan for Employment

Client Name	Jane Hawk	Birthdate	6/17/1990	Tribe	Cherokee
Location/City	Tahlequah	TVR Staff	K. Johns	Date of Plan	10/11/2023
IPE Number	1	Expected End Date of Plan	10/11/2024		
Client's Employment Goal (Outcome)	Teacher				
Comprehensive Assessment (GREAT 8): Personal strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice that support the employment goal (outcome).	Jane identified that her strength is being dedicated to her job. Her resources include having an associate degree in Child Development, having a previous teaching certification, and one year experience teaching at Head Start. Her priority is to work part-time but she has concerns that her disabilities may get in the way of employment. Jane feels she has the ability to teach with accommodations and the capability to do a professional job. Her interest continues to be employment as a classroom teacher positively impacting students. Jane has exercised informed choice throughout the IPE development process identifying vendors and services that she will need to be successfully employed.				

Are Personal Assistance Services needed at this time?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are Assistive Technology Services needed at this time?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are services provided in the most integrated setting?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are Supported Employment Services needed at this time?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are Post-Employment Services needed at this time?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

TVR Services	Service Provider	Begin Date	End Date	Cost	Who pays for it?	Client Responsibilities	TVR Project/Provider Responsibilities
Guidance and Counseling Services	TVR Counselor	10/11/23	10/11/24	\$0 to TVR	TVR Project	Jane will check in with the VRC every 30 days or whenever needed prior to that. Jane will attend appointments as scheduled and/or call and reschedule if unable to attend. Jane will notify her VRC if she is experiencing any difficulties or problems.	The VRC will provide Jane with counseling and guidance in a culturally appropriate manner. The VRC will schedule appointments with Jane and let her know if there is a cancellation.
Culturally Specific Services	Local medicine woman	10/11/23	10/11/24	\$200	TVR Project	Jane will identify a medicine woman who she wants to work with for healing. Jane will provide the tobacco for the ceremony. Jane will participate in the healing ceremony. Jane will inform the VRC regarding how much time she needs for the healing ceremony.	The VRC will assist with purchasing groceries for the traditional healing ceremony. The VRC will give Jane time off from working her TVR plan to complete the ceremony. The VRC will respect the process for traditional healing and allow Jane privacy for this.
Diagnosis and Treatment Services (Mental Health Counseling)	IHS (Comparable benefit)	10/11/23	10/11/24	\$0 to TVR	IHS	Jane will attend weekly mental health counseling sessions through IHS to assist with mental health stability. Jane will report to her TVR counselor how this process is going.	IHS will provide counseling to Jane and provide a monthly report to the VRC showing attendance and reporting on overall well-being for Jane.

Referral (Benefits counseling)	Social Security Ticket to Work Program (Comparable benefit)	10/11/23	10/11/24	\$0 to TVR	Social Security	Jane will attend at least 2 benefits counseling sessions with Social Security to learn about the Ticket to Work program so she will know how much she can work when she is employed and still receive benefits.	Social Security will provide at least 2 benefits counseling sessions with Jane so she can learn about the Ticket to Work program so she will know how much she can work when she is employed and still receive benefits. VRC will support the number of hours Jane can work so she can still receive SS benefits.
Vocational Training	ABC College	02/28/24	08/28/24	\$500	TVR Project	Jane will apply for the recertification class needed for her teaching degree to be current. Jane will provide the VRC with the fee to attend the class as well as information on the books and materials needed for the class and the amounts for the purchase. Jane will attend at least 80% of her classes. Jane will pass her class with at least a 2.0 GPA. Jane will provide her VRC with a copy of her attendance and grade for the class. Jane will provide the VRC with a copy of her transcript at the end of her course.	The VRC will complete the paperwork for paying for the class, books, and materials. The VRC will process the paperwork for this in a timely manner. The VRC will follow up with Jane to receive progress reports and grades. The VRC will connect Jane with the disability services center at ABC College.
Occupational Expenses (License – Comparable Benefit)	State of OK Licensing Dept.	08/28/24	10/11/24	\$300	Choctaw Nation Career Development	Jane will provide the VRC with written documentation regarding the cost of the license. Jane will take the licensing exam and pass the exam. If Jane does not pass the exam the first time and needs to retake the exam, she will be responsible for paying the additional fee for this. Jane will provide her VRC with a copy of her license.	The VRC will process the paperwork to pay for the teaching license and will authorize one exam fee. The VRC will process the paperwork for this in a timely manner. The VRC will request a copy of the license once Jane has received this.
Transportation	Auto Repair Shop	02/28/24	04/28/24	\$900	TVR Project	Jane will provide the VRC with a copy of the vehicle registration and insurance card for the vehicle. Jane will provide the VRC with 3 different bids for the vehicle repairs. Jane will take the vehicle to the repair shop chosen so they can repair the vehicle. Jane will provide a receipt to the VRC for the repairs. Jane will be responsible for any additional repairs to the vehicle throughout the rest of the TVR process.	The VRC will receive the 3 bids for vehicle repairs and arrange with the auto repair shop to fix the vehicle. The VRC will process all paperwork in a timely manner. The VRC will pay for the initial repairs to the vehicle with the understanding that Jane will pay for any additional repairs. The VRC will make sure to receive a copy of the receipt for the repairs from Jane.

Criteria for measuring progress towards employment goal (outcome):

As a result of Jane participating in Counseling and guidance, she will have the support needed to achieve her employment outcome. With culturally specific services and mental health counseling, she will improve her physical, spiritual, mental, and emotional health so that she can be successful with her employment outcome. Receiving benefits counseling from SSA will allow her to see what income she can make and not have it impact her benefits received. Attending classes will assist with her updating her teaching certification and becoming a licensed teacher. Auto repair will help Jane have reliable transportation back and forth to school and back and forth to work once she is gainfully employed.

Dates for review of this plan: 04-30-2024 09-01-2024 10-11-2024

Initial	Client Statements
JH	I have developed my individualized plan for employment or fully participated in its development.
JH	I have selected the specific employment goal and services, service providers, setting and methods for arranging services.
JH	My employment goal reflects my strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice to result in employment in an integrated setting.
JH	My TVR counselor has reviewed my rights and responsibilities with me.
JH	I understand that my plan will be reviewed and evaluated periodically, at least annually, as defined in the plan.
JH	If changes need to be made to my plan, my TVR counselor and I will discuss the changes and I will sign an amendment.
JH	I understand that failure to cooperate and/or make a reasonable effort to carry out my individualized plan for employment as agreed may result in closure of my case and loss of further VR services.
JH	I agree to work with my TVR counselor to look for and utilize any comparable benefits available to me.
JH	By signing this plan, I intend to go to work and will accept any reasonable job offer that aligns with my vocational goal.
JH	I have a right to appeal any action made by the TVR Program with which I disagree. I understand I must make any dissatisfaction known to the TVR Program within 30 days of the action in question. I have been informed of the availability of the Client Assistance Program (CAP) 888-888-8888.
JH	I have received a copy of this IPE.

I am a Social Security Disability (SSDI) recipient and my TVR counselor has explained the Social Security Ticket to Work program to me so I am able to participate if appropriate. Yes ___ No ___ N/A

Client/Parent/Guardian/Authorized Representative Signature Date

TVR Consumer Signature Date

TVR Counselor Signature Date

TVR Director Signature Date

